

THE BABBACOMBE, PLAINMOOR, St MARYCHURCH, WATCOMBE & MAIDENCOMBE GROUP OF THE BAY BLOOMS DISTRICT ACTION GROUP.

Abbreviated to: THE St MARYCHURCH DISTRICT ACTION GROUP. (D.A.G.)

www.stmarychurchdag.co.uk

THE RULES & CONSTITUTION

1. NAME.

The name of the Association shall be..... (as above), or amended to include / expel an area in the District as the Committee shall decide.

2. AIMS & OBJECTIVES.

The aims and objectives of the District Action Group shall be to form an association of persons from all sectors of the community living in the St Marychurch District of Torquay, to further:

- (a)** The co-ordination of community effort to sustain and enhance the formal flower beds within the District by seeking sponsorship, adoption and community involvement.
- (b)** Local pride in, and the environmental enhancement of, private and public buildings, and open spaces.
- (c)** Local distinctiveness by supporting Award Schemes.
- (d)** Local Agenda 21 projects within the District, and to work in partnership with other groups and organisations (statutory & voluntary) to carry out such projects.

3. MEMBERSHIP.

- (a)** Membership shall be open to all, irrespective of: - age, colour, nationality, political persuasion, race, religion or sex.
- (b)** All persons living in the St Marychurch District Action Group area shall be called FULL MEMBERS.
- (c)** Well-wishers living elsewhere shall be called ASSOCIATE MEMBERS. Associate Members shall not have the right to vote at District Action Group meetings.
- (d)** Membership subscription to be (as set at the AGM) for Full and Associate Members.
- (e)** Membership shall lapse if a subscription is not received within thirty days of the AGM.

4. SUBSCRIPTIONS.

- (a)** All members shall pay such subscriptions as the AGM shall determine.
- (b)** Only paid-up full members shall be eligible to vote at the AGM or at a Special General Meeting.

5. MANAGEMENT

- (a)** The Action Group shall be managed by a General Committee to be elected at the AGM by the paid-up Full Members.
- (b)** There shall be four elected Officers, the President, the Chairperson (the Group's spokesperson), the Secretary and the Treasurer.
- (c)** There shall be a minimum of four and a maximum of ten General Members.
- (d)** The Chairperson or the Chairperson's nominee will represent the Action Group on the Bay Blooms Steering Group.
- (e)** A Committee quorum will consist of six members, two of whom must be Officers. A simple majority shall be sufficient to decide all questions at a meeting of the Committee. In the event of a tie, the Chairperson shall have the casting vote.

6. ANNUAL GENERAL MEETING. (AGM)

Once in each year the Committee shall arrange an AGM for the purpose of receiving the Annual Reports of the Committee Officers, the audited Statement of Accounts, of accepting

the resignation of the Committee, of electing a new Committee, of setting the annual subscription, of making recommendations to the new Committee, of appointing an auditor or independent examiner and of voting, whenever necessary, on proposals to amend the Constitution.

7. SPECIAL GENERAL MEETING.

The Secretary of the Action Group will call a Special General Meeting within fourteen days of receiving a written request by either;

- (a) Three members of the General Committee
- (b) Or twenty-five members or one third of the membership, whichever is the lesser.

8. FINANCE.

- (a) All moneys raised by or on behalf of the District Action Group shall be applied to further the objectives of the Action Group and for no other purpose.
- (b) The Treasurer shall keep proper accounts of the finances of the Action Group and shall open a bank account in the name of.....
- (c) A Financial Report will be presented by the Treasurer at each General Committee Meeting and an audited Statement of Accounts at the AGM.
- (d) The Accounts must be audited at least once per year by an auditor or an independent accounts examiner as appointed at the AGM.
- (e) Each year at the AGM a copy of the audited Accounts will be open for public scrutiny.
- (f) All costs incurred shall be reimbursed at the discretion of the General Committee. Such costs must be previously agreed by the Committee and have its written approval.
- (g) There shall be no profiteering at the Action Group's expense.

9. EXCLUSIONS FROM MEETINGS.

The General Committee shall have the right, for good and sufficient reasons, to exclude from any Meetings, any individual member provided that the member shall have the right to be heard by the General Committee before a final decision is reached.

10. EQUIPMENT.

- (a) The General Committee is responsible for keeping an accurate and up-to-date inventory of all property belonging to the Action Group. The responsibility for maintaining the inventory will normally be that of the Treasurer.
- (b) The General Committee has the right to buy and sell such equipment as it deems appropriate for the furtherance of the Action Group's aims and objectives.

11. ALTERATIONS TO THE RULES & CONSTITUTION.

The Constitution can be amended at either a Special General Meeting or the AGM of the District Action Group provided that at least fourteen days notice of any proposed alteration has been given, in writing, to the Secretary. Any alteration to the Rules & Constitution shall require the approval of two thirds of the Members entitled to vote at the Meeting.

12. DISSOLUTION.

If the General Committee, by a simple majority, decide at any time and for whatever reason, that it is necessary or advisable to dissolve the District Action Group, it shall call a Special Meeting of all the Full Members, giving twenty-one days notice and stating the terms of the resolution to be proposed at that Meeting. Such a decision shall be confirmed by a simple majority of those present and voting at the Meeting. Following the approval to dissolve the District Action Group, the General Committee shall have the power to dispose of all assets held by or in the name of the St Marychurch District Action Group. (D.A.G.) All assets remaining after the satisfaction of any proper debts and liabilities will, at the discretion of the General Committee, be applied towards the benefit of those living in the St Marychurch District or donated to charity.